



CONSERVATORIO DI MUSICA DI VICENZA

Arrigo Pedrollo

**GUIDE FOR STUDENTS:
INCOMING MOBILITY**

Guide for Incoming Mobility
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1. How to reach Vicenza

For information, the sequence of the cities on the route between Milan and Venice is:

Milano → Bergamo → Brescia → Verona → **Vicenza** → Venezia-Mestre → Venezia-Santa Lucia

A) Planes and public transport

Listed here are the main Italian airports ordered by proximity to Vicenza. The reported prices are referred to the period in which this document has been written (October 2015) and can thus suffer from variations due to the update of the price plans.

Verona-Villafranca “Valerio Catullo” - 59 km to Vicenza,

From the airport:

- taxi (+39 045 222 3525);
- Shuttle service to the railway station of Verona Porta Nuova, € 6,00 (first routes h. 5.35 AM, h. 6.30 AM, then every 20 minutes until 10.50 PM).

From the railway station of *Verona Porta Nuova* you can take a train to Vicenza (high-speed train € 16,00 or local train € 5,40).

Venezia “Marco Polo” – VCE - 81 km to Vicenza

From the airport:

- taxi (tel. +39 041 5964);
- Shuttle service “Venice Airport Shuttle” to the railway station of Mestre, € 8,00 (linea 25 ATVO MESTRE EXPRESS).

From the railway station of *Mestre* you can take a train to Vicenza (high-speed train € 16,00 or local train € 5,40).

Treviso “Treviso-Sant’Angelo” - 97 km to Vicenza

From the airport:

- taxi (+39 0422 431515, SMS taxi: +39 338 844 2000);
- Shuttle service to the railway station of Treviso, € 1,30 (linea 6 ACTT);

From the railway station of *Treviso* you can take a direct train to Vicenza (local train € 5,40) or a train with change in Venezia Mestre (local train € 6,45). From the railway station of *Treviso* you can also take a local bus to Vicenza (ACTT € 5,10, *Monday - Saturday*: 6.15 AM - 11.10 AM - 12.10 AM - 4.10 PM - 5.10 PM, *Sunday*: 12.40 AM), info www.mobilitadimarca.it o tel: +39 0422 234023.

Bergamo-Orio al Serio “Caravaggio” - BGY - 163 km to Vicenza:

From the airport:

- taxi (Radiotaxi +39 035 4519090);
- Shuttle service to the railway station of *Bergamo*:
ATB tel +39 035 236026;
- Shuttle service to the railway station of *Milano Centrale*:
Autostrade tel +39 035 322915;
- Shuttle service to the railway station of *Milano Centrale*:
Orioshuttle tel +39 035 330706;
- Shuttle service to the railway station of *Milano Centrale*:
Terravision tel +39 035 2999450;
- Shuttle service to the railway station of *Milano Lambrate*:
Autostrade tel +39 035 322915;

From the railway station of *Brescia* you can take a direct train to Vicenza (high-speed train € 24,00) or a train with change in Verona Porta Nuova (local train € 10,10).

From the railway station of *Milano Centrale* you can take a direct train to Vicenza (high-speed train € 28,00) or a train with change in Verona Porta Nuova (local train € 15,80).

From the railway station of *Bergamo* you can take a direct train to Vicenza (high-speed train € 28,80) or a train with change in Verona Porta Nuova (local train € 13,20 or € 14,50).

Milano “Linate” - LIN - 206 km to Vicenza,

From the airport:

- taxi € 85,00 - to *Milano Centrale*
Radiotaxi 6969 - Tel. +39 02 6969,
Radio Taxi Freccia - Tel. +39 02 4000,
Taxi Blu - Tel. +39 02 4040,
Radio Taxi La Martesana - Tel. +39 02 2181,
Radio 8585 Autoradiotassi - Tel. +39 02 8585;
- public shuttle service:
Linea Urbana 73 *Milano P.zza San Babila MI*
First route: 05.35 AM Last route: 00.35 AM
Every 10 minutes (every day) € 1,50;

LIN X73, direct line *Milano Porta Vittoria FS*
First run: 07.00 Last run: 20.00
Every 10 minutes, (Monday/Friday) € 1,50;

LINEA direct to *Milano Centrale*
Every 30 minutes (€ 10,00)
- private shuttle service:
Starfly *Milano Centrale - Milano Lambrate*
Every 30 minutes (€ 10,00)

From the railway station of *Milano Centrale* you can take a train to Vicenza (high-speed train € 28,80) or a train with change in Verona Porta Nuova (local train € 15,80) to Vicenza.

Milano “Malpensa” - MPX - 248 km da Vicenza,

From the airport:

- train to the railway station of *Milano Centrale*.
The line is “Malpensa Express” of Trenord
(info: www.malpensaexpress.it)

- taxi € 85,00 - to *Milano Centrale*
 - Radiotaxi 6969 - Tel. +39 02 6969,
 - Radio Taxi Freccia - Tel. +39 02 4000,
 - Taxi Blu - Tel. +39 02 4040,
 - Radio Taxi La Martesana - Tel. +39 02 2181,
 - Radio 8585 Autoradiotassi - Tel. +39 02 8585;

- private shuttle service:
 - Terravision** - *Milano Centrale*
Every 20 minutes, € 8,00

 - STIE** - *Milano Centrale*
Every 20 minutes, € 8,00

 - Air Pullman** - *Milano Centrale*
Every 50 minutes, € 8,00

From the railway station of *Milano Centrale* you can take a train to Vicenza (high-speed train € 28,80) or a train with change in Verona Porta Nuova (local train € 15,80) to Vicenza.

B) Car

The city of Vicenza is placed on the highway route from Milan to Venice and it is well connected to the main Italian cities thanks to “Autostrade per l’Italia” road network.

Vicenza is served by three toll booths: Vicenza Est (east) and Vicenza Ovest (west), placed on the highway Autostrada A4 “*Serenissima*”, and Vicenza Nord (north), placed on the highway Autostrada A31 “*Valdastico*”.

Vicenza has a good practicability thanks to its efficient road network with bypasses that connect the various city areas to the suburbs.

2. Accomodation

The city of Vicenza has many hosting facilities with low prices for students. The reported prices are intended per night.

A) Ostello Olimpico Vicenza

tel. 0444 540222

Viale Antonio Giuriolo, 9, 36100 Vicenza VI

The following prices are intended per room (continental breakfast included):

<i>Room Private Bath</i>	<i>Price</i>	<i>Room Shared Bath</i>	<i>Price</i>
Single Room	€ 32,00	Single Room	€ 26,00
Twin Room	€ 52,00	Twin Room	€ 46,00
Triple Room	€ 73,50	Triple Room	€ 66,00
Room 4 beds	€ 94,00	Room 4 beds	€ 86,00
Room 5 beds	€ 115,00	Room 5 beds	€ 107,50
Room 6 beds	€ 136,00	Room 6 beds	€ 129,00
		Bed in Dormitory	€ 21,50

B) Hotel Key - Conventioned facilities

tel. +39 0444 505476

Viale Giangiorgio Trissino, 89, Vicenza VI

The following prices are intended per room (continental breakfast included):

<i>Room Private Bath</i>	<i>Price</i>
Single Room	€ 47,00
Twin Room	€ 55,00
Double room - Single occupancy	€ 52,00
Triple Room	€ 62,00

C) Hotel Cristina - Conventioned facilities

tel. +39 0444 323751

Corso Strada Statale Felice Fortunato, 32, Vicenza VI

The following prices are intended per room (buffet breakfast, free minibar and wifi included):

<i>Room Private Bath</i>	<i>High-season price</i>	<i>Low-season price</i>
Single Room	€ 50,00	€ 58,00
Double room - Single occupancy	€ 55,00	€ 62,00
Twin Room	€ 70,00	€ 79,00

D) Albergo Acampora

tel. +39 0444 504467

Viale della Pace, 32, 36100 Vicenza VI

E) Hotel Doge - Conventioned facilities

tel. +39 0444 923616

Via Alfonso la Marmora, 20, 36100 Vicenza VI

The following prices are intended per room (continental breakfast included)
(Prices non applicable during fairs or meetings or events)

<i>Room Private Bath</i>	<i>Price</i>
Double room - Single occupancy	€ 60,00
Single Room Superior	€ 70,00
Twin / Double Room	€ 80,00
Triple Room	€ 90,00
Garage extra fee	€ 5,00

E) **Hotel La Terrazza** - *Conventioned facilities*

tel. +39 0444 283428

Via Alessandro Rossi, 86, 36100 Vicenza VI

The following prices are intended per room (continental breakfast, wifi, air conditioning, parking and satellite TV included)

<i>Room Private Bath</i>	<i>Short term accommodation</i>		<i>Long term accomodation (more than 5 days)</i>	
Single Room	€	40,00	€	30,00
Twin / Double Room	€	55,00	€	50,00
Triple Room	€	75,00	€	65,00
Room 4 beds	€	85,00	€	80,00

F) **Pensionato Studenti Madonna di Monte Berico** (*religious hostel*)

tel. +39 0444 543830

e-mail: pensionatostudenti@gmail.com

Contrà S. Marco, 3, 36100 Vicenza VI

Info: www.acvicenza.it

G) **Casa San Bastiano** (*religious hostel*)

tel. +39 0438 556771 - fax: 0438 949252

e-mail: info@albergosanraffaele.it - casasanbastiano@myviat

Via Tiepolo, 24, 36100 Vicenza VI

H) **Casa Sacro Cuore** (*religious hostel*)

tel: +39 0444 202411 - fax: 0444 316776

e-mail: casasacrocuore.vi@sdvi.it

Corso Padova, 122, 36100 Vicenza VI

I) Casa San Giovanni (*religious hostel*)

tel: +39 0444 933320 - mobile: +39 348 003415

e-mail: rosalinda@donottorino.org

Via Mora, 43, 36100 Vicenza VI

K) Convitto Femminile Levis Plona (*religious hostel*)

tel: +39 0444 322781 - fax: +39 0444 544010

e-mail: amministrazione@levisplona.it

Porta Santa Croce, 55, 36100 Vicenza VI

L) Convitto Giovanna Meneghini (*religious hostel*)

tel: +39 0444 323382 - fax: +39 0444 321782

e-mail: convitto@orsolinescm.it

Via San Francesco Vecchio, 20, 36100 Vicenza VI

M) Affittacamere Rosina (*room rental*)

mobile: +39 320 7116981

e-mail: info@casarosina.it - affittacamosina@gmail.com

Via Tiepolo, 23, 36100 Vicenza VI

N) Relais Santa Corona (*room rental*)

tel. +39 0444 324678

e-mail: info@relaissantacorona.it

Contrà Santa Corona, 19, 36100 Vicenza VI

3. Eating

Listed here are some restaurants and bars next to the Conservatorio di Musica “A. Pedrollo” of Vicenza:

A) Bar al Conservatorio

(Conservatory inner bar)

opening times:	Monday - Friday	8.00 - 19.00
	Saturday	8.00 - 17.00

B) Mickey’s Bar

Contrà XX Settembre

opening times:	Monday	closed
	Tuesday - Thursday	11.00 - 24.00
	Friday - Saturday	11.00 - 02.00
	Sunday	17.00 - 24.00

C) Pizzeria Kebab “Royal Kebab”

Contrà XX Settembre

D) Pizza & Kebap “5 stelle”

Contrà XX Settembre

E) Mensa universitaria (University Canteen - University Complex “ Barche”)

Contrà Piarda, 9

tel. 0444 327044

opening times:	Monday - Friday	12.00 - 14.00
	Saturday - Sunday	closed

Only the students that pay the € 164,00 “Tassa di Diritto allo Studio del Veneto (ESU)” tax, are registered to ESU and can therefore access to the University Canteen: the students that are relieved from the payment cannot benefit from its special offers.

4. Cost of living

Vicenza is a little, warm and welcoming city, that you can visit by foot or travelling by public transport. The old town centre offers various types of amusement, such as visiting the amazing buildings of the famous architect Palladio, shopping, walking through the lovely streets of the city centre or in the green areas and parks. In the city there are two theatres, the wonderful Teatro Olimpico, built in 1580 and designed by Palladio, and the modern Teatro Comunale.

The shops (among which Benetton, Zara, Sisley, HM, Sephora, Bata, Max Co...) are usually open from Monday to Saturday (some are open even on Sunday) from 9.30 to 12.30 AM and from 3.30 to 7.30 PM.

Also the supermarkets follow this timetable, except the suburb ones (Pam, Auchan, Interspar), usually open all day from Monday to Saturday (often even on Sunday) from 9.00 AM to 8.00 or 9.00 PM.

Listed here are some general informations for those who want to stay in Vicenza.

Rent

Room: the monthly rent of a room in a shared apartment can vary from € 150,00 (shared room) to € 280,00 - 300,00 (double room used as single); the price can vary due to the length of the apartment and the proximity to the city centre.

- Bills: the monthly cost for light, heat and water consumptions can vary due to the presence of wifi connection or the season: however the bill usually stays between € 20,00 and € 40,00.

Apartment: the monthly rent of an apartment in Vicenza could be between € 350,00 (30 sqm studio apartment) and € 500,00 (50-70 sqm two- or three-room apartment). The price is referred to average furniture and space apartments.

- Bills: the monthly cost for light, heat and water consumptions can suffer from variations due to the presence of wifi connection or the season: however the bill usually stays between € 70,00 and € 130,00.

Grocery shopping

As information, listed here are the average prices of some of the most common foods:

1L of milk	€ 1,50,
1 kg pasta	€ 0,80,
1 kg rice	€ 1,80,
1 pack of biscuits	€ 1,50,
1 kg apples	€ 1,50,
1 kg salad	€ 1,80,
1 kg bread	€ 2,50,
1L Coca-Cola	€ 1,00.

Leisure time

As an example, here is the average price of the following activities:

lunch at a bar (toast € 3,00, sandwich € 4,00, tramezzino sandwich € 2,00, drink € 2,00, coffee € 1,00),
lunch at a restaurant € 15,00 - 20,00,
dinner at a restaurant € 15,00 - 30,00,
cinema € 8,00,
theatre € 8,00 - 30,00,
alcoholic drink € 4,00.

Public transport in Vicenza is managed by AIM society. Timetables and prices at the following link:

http://www.aimmobilita.it/it/mobilita/autobus/biglietti_abbonamenti/tariffe_biglietti/biglietti_e_carte_valore

5. Academic Residency Permit

The residency permit is the document issued by the *Questura* (Police Headquarters) of the city in which you reside and gives you the right to reside in Italy.

It is to be requested:

- a for non-EU citizens **within 8 days since the arrival in Italy**;
- b for EU citizens **within 90 consecutive days of stay in Italy**.

Since December 11th, 2006, the residency permit request rules have changed. Therefore, starting from such date, it is no longer necessary to request an appointment with the *Questura*: instead, the new procedure has to be followed; it can be found in the Download Box together with a list of post offices authorized to this service. However, it is recommended to keep the reservation paper of the appointment in order to prove having requested the granting or renewal of the permit.

As noted, the Italian procedure is different for EU and non-EU citizens: for this reason in the following sections there will be separate explanations for the two categories.

A.1 Non-EU Citizens: **General Information**

- The first residency permit normally has the same validity of the visa;
- you need to pay attention to the expiration date of the residency permit and request a renewal 30 days before the expiration date. The consequences of an expired residency permit are severe (you would be forced to return to your home country without the possibility of coming back to Italy);
- if you have a valid residency permit, you can temporarily return to your country and come back to Italy or freely circulate inside the Schengen Area for touristic reasons and up to 90 days each semester. You still must declare your presence, within three working days since your entrance (in the Schengen Area), to the respective public security authorities;
- your absence from Italy must not be more than half of the residency permit duration (for example a 12 month residency permit allows you to leave Italy for no longer than 6 months);
- before planning trips outside the Schengen Area, we suggest you contact (in great advance) the diplomatic representatives of the country you intend to visit operating in Italy in order to acquire the data regarding the entrance visa. Usually one of the prerequisites of the granting of a visa is a valid Italian residency permit;
- an academic residency permit allows you to work for a maximum of 1040 hours per year with a subordinate job contract (which includes the 150 hours of student collaboration, Law 390, 1991);
- an academic residency permit can be converted in a job permit, given you fall in the quotas annually established nationally;
- if you are enrolled in “single courses” or you are doing a stage and want to enroll for a Bachelor or a Masters Degree, you will not be allowed to renew the residency permit after its expiration. You will have to come back to your home country, follow the required procedure and request a new entrance visa (academic);
- if you have a residency permit (as long as it is not expired since more than 60 days) and of the receipt of renewal request (which from now on will be released by the post office with the sending of the documentation), you can return to your home Country and come back to Italy, as long as, both leaving and returning, you trespass the same border and do not travel through other Schengen States. You are allowed to transit through airports of other countries, whether or not they are part of the Schengen Area. Make sure that the Border Police validates your exit from Italy.

A.2 Non-EU citizens: Necessary documentation

DOCUMENTATION TO INSERT IN THE ENVELOPE FOR THE REQUEST OF THE FIRST GRANTING:

- 1 Module 1 (and module 2 if you are working students) filled and signed with a 14.62€ stamp;
- 2 Copy of ALL passport pages (also the blank ones, NOT FRONT/BACK);
- 3 Copy of the invitation letter or other documentation, endorsed by the Italian Embassy/Consulate of your country, which attests your Academic Field and based on which you have been granted the visa or a copy of the enrolling certificate for the University of Trento or similar attestation;
- 4 Copy of your Insurance papers (or of its payment receipt) which cover illness and/or injury, valid on the national territory for the period of the residency permit:
- 5 Copy of eventual reservation for the Questura appointment (if dated before december 11th);
- 6 Receipt of the 27,50 euro payment (this is the cost of the new electronic residency permit only if longer than 90 days since your entrance in Italy).

DOCUMENTATION TO INSERT IN THE ENVELOPE FOR THE RENEWAL REQUEST

1. Module 1 (and eventually 2, if you are working students) compiled and signed with a 14,62 € stamp;
2. Copy of ALL passport pages (also the blank ones, NOT FRONT/BACK);
3. Copy of documentation attesting adequate financial resources for the period of the residency permit (500 euros/month for a minimum of 6 months) in one of these modalities:
 - a) copy of a bank credit letter of foreign institute usable in Italy;
 - b) copy of certification stating you possess economic coverage via transfer or deposit from a foreign country in an Italian bank;
 - c) if you are a working student, you can demonstrate the income availability compiling module 2;
 - d) if you are dependant from your parents in Italy, declaration of the householder of maintenance of the student son;
4. Copy of the insurance policy (or receipt of payment) against the risk of illness or injury, valid on national territory, for the period of the residency permit;
5. If you are enrolled in a study course, copy of certification attesting having passed at least one exam for the first renewal and at least 2 exams for the following renewals or, in other cases, an attestation of frequency where is specified the duration of the course or of the period of study and research;
6. Copy of the residency permit to renew;
7. Copy of eventual reservation for the Questura appointment (if dated previous to December 11th);
8. 27,50 euro (cost of the new electronic residency permit only if superior to 90 days) payment receipt.

A.3 Non-EU citizens: **the new procedure**

1. Collect the “residency permit kit” in one of the agreed post offices;
2. Fill in module 1 of the kit; in capital letters and black pen. If you are working students fill in module 2 as well.
3. Sign module 1 and apply a 14,62 euro stamp on it;
4. Copy all of the necessary documentation (see above);
5. Make the 27,50 euro payment in any post office via pre-printed bulletin available in agreed post offices;
6. Insert the module(s), filled and signed, copy of the documentation and the 27,50 payment bulletin receipt in the envelope you find in the kit. Do not close the envelope.
7. Personally hand in the open envelope at the counter in any agreed post office showing an ID card;
8. Pay, at the time of the handing in of the envelope, 30 euros for the mailing to the competent *Questura*;
9. Fill the receipt of the registered letter that will be handed to you at the moment of the 30 euro payment. Afterwards you will be called by the *Questura* (being contacted at the contact you left on the module), via registered mail, to carry out the fingerprint filing. In such occasion you will have to bring 4 passport-size photos with light background.
10. If your entrance visa is already expired or will expire in a few months, this will also be the right occasion to directly bring the *Questura* the necessary documentation for the residency renewal in order to obtain a residency permit longer than the visa. You will therefore have to show your economic warranty of 500 euros/month, the rent contract and the updated University enrollment certificate. The *Questura* could refuse this request.
11. You will afterwards be called a second time by the *Questura* that will hand out to you the residency permit.
12. Before signing and collecting the permit, carefully check your personal information on the permit and its expiration date. After being collected, the permit can not be modified.

A. 4 Non-EU citizens: Types of academic visas in Italy

a. D visa (long duration): duration superior to 90 days and can be renewed from Italy via the residency permit, as long as requisites for it are fulfilled.

b. C visa (short duration): duration of maximum 90 days and cannot be renewed from Italy.

c. Multiple entrance visa: it allows you to go to your home country and back to Italy also without having the residency permit, provided that you cross the same border both ways and you don't cross other countries (airport stops are allowed). Usually the visa indicates the number of days you are allowed to stay in Italy.

d. National visa: it does not allow you to exit from Italy and coming back if you do not possess a valid residency permit.

e. Schengen Area visa: it allows you to travel in the Schengen Area (Austria, Belgium, Denmark, Finland, France, Germany, Greece, Italy, Luxembourg, the Netherlands, Portugal, Spain, Sweden, Iceland and Norway) for a period of up to 90 days as long as the purpose of your trip is touristic.

f. Touristic visa: it lasts for a maximum of 90 days and can't be converted or prolonged.

A.5 Non-EU citizens: **Health insurance**

The Italian health insurance must meet the following requirements:

- grant coverage for urgent care (emergency procedures) and/or urgent hospitalization (via E.R.);
- must cover the whole period of your stay in Italy;
- must grant the return to your home country in case of severe illness;
- if stipulated with a foreign company it has to be in English or translated to Italian and registered by the Italian embassy;
- it has to be valid for Schengen countries as well.

If bilateral agreements exist between your home country and Italy (for example Argentina, Australia, Bosnia and Herzegovina, Brazil, Cape Verde, Croatia, Kosovo, Macedonia, Montenegro, Principality of Monaco, Principality of San Marino, Serbia, Tunisia, Vojvodina) and in your country you benefit from public health insurance, you will have to provide, before leaving for Italy, the specific module for extension of health insurance to Italy and with such document present yourself to the *Azienda Provinciale per i Servizi Sanitari* (Provincial Office for Health Service) in order to receive an attestation of medical assistance. It is your care to take said information from the Italian diplomatic representatives in your home country.

If you have double citizenship (one of which is Italian) and you are about to transfer your residency to Italy, the registration to the National Health Service is free. In this case you will have to present yourself to the *Azienda Provinciale per i Servizi Sanitari* with the Italian passport and proof of having sent the residency request at the chosen municipality.

A.6 Non-EU citizens: **Tax code**

The tax code is necessary to receive a payment, to open a bank account and register to the National Health Service.

To obtain the tax code you have to go to the Tax Agency (*Agenzia delle Entrate*) with the following documents:

- your ID card (or a copy authenticated by the Welcome Office);
- module to request the tax code signed by you (the module is available both at the Welcome Office and at the Tax Agency).

Agenzia delle Entrate offices in Vicenza

Territorial Office VICENZA 1

Corso Palladio 149 - 36100 Vicenza

Telephone: 0444/046111

Fax: 0444/046400

E-mail: dp.vicenza.utvicenza1@agenziaentrate.it

Opening times:

Monday and Wednesday 8:30 - 13:00

Tuesday and Thursday 8:30 - 13:00 e 14:30 - 16:30

Friday 8:30 - 12:30

Territorial Office VICENZA 2

Via del Mercato Nuovo, 53 - 36100 Vicenza

Telephone: 0444/046111

Fax: 0444/046594

E-mail: dp.vicenza.utvicenza2@agenziaentrate.it

Opening times:

Monday and Wednesday 8:30 - 13:00

Tuesday and Thursday 8:30 - 13:00 e 14:30 - 16:30

Friday 8:30 - 12:30

B.1 EU citizens: General Information

- you can choose to present the request via post office with specific kit in the blue-striped envelope (at the cost of 30,00 euros) or hand in the documentation to the *Cinformi* that will fill in the online-documentation and will hand in the papers to the *Questura* (at no cost for you). On the module no stamp is required.

- together with the module the following documentation is required:

for the release: copy of ID card, a certificate of University enrollment, insurance coverage;

for the renewal: copy of ID card, a certificate of University enrollment, insurance coverage, economic warranty of € 500,00/month.

B.2 EU citizens: Healthcare insurance

The healthcare insurance is mandatory.

The European Health Insurance Card (E.H.I.C.) automatically grants medical assistance in all EU Countries.

If you don't have one you must contact, before leaving for Italy, the sanitary authority of your country to ask for health insurance coverage extension to Italy.

As an alternative, you will have to stipulate a private health insurance that covers all risks (including pregnancy). It is not possible in any way to register for the Italian Health Service.

6. Student insurance

With validity only during your academic activities for which the insubre is in Italy, the Conservatory offers his students a coverage for injury or accident inside the structure (injury insurance).

It also offers coverage against damages or injuries suffered by students for which the University is responsible, for events inside the Conservatory (civil responsibility towards others insurance).

7. Time tables of Offices and Contacts of the “A. Pedrollo” Conservatory

The “A. Pedrollo” Conservatory of Vicenza offers its students its whole administrative structure. Offices receive on appointment or during the receiving hours following the time tables that follow.

DIRECTOR receives on appointment

M^o Enrico Pisa

e-mail: direttore@consvi.it

DIRECTION SECRETARY hours open to the public

Mrs. Barbara Favaro

e-mail: segreteria@consvi.it

tel: 0444 507551 int. 3

Time table:

Monday and Wednesday 10:30 - 13:30 and 15:00 - 16:00

Tuesday, Thursday and Friday 10:30 - 13:30

ADMINISTRATIVE DIRECTOR receives on appointment

Dott.ssa Salvatorica Sabina Scanu

e-mail: direttoreamministrativo@consvi.it

tel: 0444 507551 int. 2, opz. 6

STUDENT SECRETARY hours open to the public

a) Academic courses

Mrs. Pamela Danieli

e-mail: corsiaccademici@consvi.it

tel: 0444 507551 int. 1, opz. 2

Time table:

Monday 12:00 - 13:00 only on the telephone

13:00 - 14:00 open to the public

Tuesday 12:00 - 13:00 only on the telephone

13:00 - 14:00 open to the public

Wednesday 15:00 - 16:00 only on the telephone

16:00 - 17:30 open to the public

Thursday 12:00 - 13:00 only on the telephone

13:00 - 14:00 open to the public

Friday 12:00 - 13:00 only on the telephone

13:00 - 14:00 open to the public

b) Corsi Preaccademici ed ex ordinamentali:

Mr. Luca Antonio Vaccaro

e-mail: didattica@consvi.it

tel: 0444 507551 int. 1, opz. 1

Time table:

Monday 15:00 - 16:00 only on the telephone

16:00 - 17:30 open to the public

Tuesday 12:00 - 13:00 only on the telephone

13:00 - 14:00 open to the public

Wednesday 12:00 - 13:00 only on the telephone

13:00 - 14:00 open to the public

Thursday 12:00 - 13:00 only on the telephone

13:00 - 14:00 open to the public

Friday 12:00 - 13:00 only on the telephone

13:00 - 14:00 open to the public

PERSONNEL SECRETARY (only for internal personnel)

Mrs. Anna Caparotto

e-mail: personale@consvi.it

tel: 0444 507551 int. 2, opz. 5

Time table: Monday - Friday 12:00 - 13:00

PRODUCTION SECRETARY hours open to the public

Mrs. Cecilia Fabris

e-mail: produzione@consvi.it

tel: 0444 507551 int. 2, opz. 1

Time table:

Monday, Tuesday and Friday 09:00 - 13:30

Wednesday and Thursday 09:00 - 13:30 e 15:00 - 16:00

TUTOR OF STUDENTS only by e-mail

Mr. Gianluca Saccari

e-mail: tutor@consvi.it

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General contacts: Conservatorio di Musica di Vicenza "Arrigo Pedrollo"

Contra' San Domenico 33 - 36100 - Vicenza

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